

(Date) October 1, 2000

(School Address)

International Admission Office
University of North Texas
P.O. BOX 311067
Denton, TX 76203-1067

Dear Admission Officer,

I am sending you in this package the following material in support of my application:

1. Completed application form.
2. Application fee of US \$20 in bank check (check no.).
3. A bank certification of my personal saving.
4. One official transcript in the envelope sealed by (Your School Name) Registrar.
5. Photocopies of my GRE and TOEFL scores. (Official score reports will be sent to you by ETS)

I am looking forward to becoming a member of your graduate program. If you need additional information, please contact me at:

(Your Address)

Phone:

Fax:

E-mail:

Thank you for your assistance.

Sincerely,

(Your Signature is here)

Your Name In Print